



## **Balmoral Show – Conditions of Entry**

Dogs (other than assistance dogs) are not permitted inside of the Show Grounds

Alcohol is not permitted other than in the Licensed Areas

Smoking is not permitted inside any of the Halls or Marquees

Behaviour considered being disruptive or having an adverse impact on the running of the Show or elements of the Show is not permitted

Person(s) engaged in any of the activities listed above may be removed from the Show Grounds without a refund of the Entry Fee

## **Procedures**

In the event of a person(s) being considered to be in breach of the Conditions of Entry the Event Controller (or their Deputy) should be notified as soon as practical.

The Event Controller (or their Deputy) should then make a determination if a breach of the Conditions of Entry has taken place or is taking place.

The Event Controller (or their Deputy) will advise the person completing the log in the Control Room of the report and of their determination- a record should be made in the log. The Event Controller (or their Deputy) may also advise the PSNI.

In the event of the Event Controller (or their Deputy) considering that a breach has occurred or is occurring they will advise the Security Manager or other member of staff and of the actions to be taken.

The actions to be taken may include:

- Considering that the incident was minor or of a 'one off' and that no further action should be taken (other than making a record of the incident),

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Halfdown Road, Lisburn BT27 5RD  
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- Instructing a member of staff (and a witness) to advise that the person(s) that they are in breach of the Conditions of Entry and that they should comply with the Conditions of Entry accordingly, - if they do not comply they should be asked to leave the Show Grounds (see below),
- Ask the person(s) to leave the Show Grounds- the person(s) should be escorted from the Show Grounds accordingly by the member of staff and by the witness,
- A report should be made by the Event Controller (or their Deputy) and by the member of staff and the witness.

In the event of a person(s) being asked to leave the Show Grounds the Event Controller (or their Deputy) should be informed and they should ask for the CCTV system to be used to monitor the process.

In the event of the person(s) refusing to leave the Show Grounds as requested the Security Manager should arrange for members of his staff (SIA registered) to oversee the process. The person(s) should be advised of the Conditions of Entry and again asked to leave. In the event of them refusing to leave or becoming aggressive the PSNI (if present) should be informed.

The Security Manager should then make reasonable efforts to remove the person(s) from the Show Grounds. In the event of the person(s) becoming aggressive or refusing to leave the PSNI should be informed by the best available means. The person(s) should be monitored by CCTV and a record should be made by all members of staff involved in the incident.

The Event Director should be informed of the incident.